



Australian Carriage Driving Society

ABN: 28 794 114 302 – Incorporation No: A01028

Minutes

Federal Council Meeting, 8:00 pm AEDT, 13 February 2024, via Zoom

1. Welcome

2. Attendance

Federal Executive
Federal Council members

3. Conflict of Interest (to be submitted for each agenda item)

4. Minutes of previous meeting 16 January 2024

Resolution

That the minutes of the FC meeting held on 16 January, be accepted as a true and accurate account of that meeting

Carried

Federal Secretary abstained – was not at the meeting.

5. Treasurers Report

The Treasurer's report was read out by the Treasurer and included and profit and loss report, a balance sheet, a Mastercard reconciliation and a Bank reconciliation

Resolution

That the Treasurer's report as presented be accepted.

Carried

Resolution

That Galpins Accountants, Auditors and Business Consultants of South Australia be appointed as Auditors for the ACDS Financial Year 1 May 2023 – 31 April 2024, at a cost of \$2,500 + GST (\$2750.00).

Carried

Discussion on asking the Insurers if payment can be spread out with quarterly payments, providing there is no extra cost.

Confirmed that a maximum of \$3000 was allocated to Goyder Plains Club to assist with the cost of travel for an interstate TD at the 2024 National CDE Championships at Peterborough.

Carried



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6. Correspondence In

18 Jan 24 S Cimarosti. Undertaking an Investigation
5 Feb 24 Proposal for settlement from Oliver Tester
6 Feb 24 Deed or release re: Armstrong Legal
8 Feb 24 Ryan and Co - payment from Armstrong Legal to ACDS

7. Correspondence Out

4 Feb 24 012024 Tracey Tester
4 Feb 24 022024 Doug Willcoxson
16 Jan 24 032024 President to Federal Secretary
19 Jan 24 042024 President to Vic Branch
23 Jan 24 052024 President to Peter Smith

Business

8. Junior Bursary

Three Applications:

Bianca Toomey – Hawkesbury Club
Braden Sonter – Southern Highlands
Isabella Sonter – Southern Highlands

Input on these applications has been received from the Junior Driver Co-ordinator, Kim Schumacher. Kim has declared a conflict of interest in regard to Bianca Toomey (both in the same club).

Confirmed that Bursary recipients must send reports. In depth discussion on the three applications.

Bursary recipients:

Biance Toomey – \$250
Braden Sonter – \$250
Isabella Toomey – \$100

9. Sharon Cimarosti

Discipline review and all relevant paperwork has been sent to her.

10. In – Camera

11. Thank you letter to Peter Smith (Outward Correspondence 032024)

12. Letter of Doug Willcoxson (Outward Correspondence 022024)

13. Horse Registrar

Impending resignation of the current Horse Registrar at the end of this term.

Recommendation put forward re: Electronic Registration Certificate to replace current system



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Introduction of an updated Horse Registration Policy Document – discussed and amended.

That horses/ponies must be registered prior to entering an event.

14. Horse Welfare Policy

The Horse Welfare Policy has been amended to include trimming of horse hairs. Two policies are now one and will need to be fitted into current Rule Books, Guidelines and By-laws.

15. Upgraded Documents

16 documents have been altered/amended to make them more user friendly and there have been some minor changes.

All docs, with some amendments and suggestions on two forms, are accepted and to be placed on the ACDS Website

16. Vero Voting

A quote has been received from Vero Voting for the upcoming AGM on 11 June 2024 and includes:

- Core Service - Live Voting with instant results
- Full range of instant voting services
- Secure and anonymous voting prior to the meeting
- Scrutineer services technology and access
- Documentation and online attendance registrations system.
- Counting of Postal Votes
- Q&A to make it easy to manage your Voters' questions in one spot.
- Reports and auditing
- Live Meeting Support with Low Latency Streaming
- Integrate the video feed i.e. Zoom, into the voting portal
- In-Meeting Support (virtually) to assist you through the entire process.
- Set up and training
- Recording of the meeting
- Proxy voting management

Resolution

That the ACDS have a budget of \$5000 + GST to enable the 2024 AGM to be conducted and scrutinized by Vero Voting.

Carried



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17. Insurance

Resolution

That Peter Dunn be given permission to seek alternative insurance quotes outside of our current broker.

Carried

18. Response to Letter

Federal Secretary is to respond to an accusation by Oliver Tester that a Federal Council member was speaking about confidential materials publicly.

Closure

19. There being no further the business the meeting was closed at 10:20 pm

20. Next meeting is scheduled for 8:00 pm AEST on Monday 8 April 2024.

Dot Willcoxson
ACDS Federal President

22 February 2024